

YOUR LOGO

INDUCTION DATE

Site induction form

CDM 2015 REGULATIONS 13(4)(A), 15(7) AND 15(9)(A) · MHSWR 1999 REGULATION 13

SITE OR PROJECT	PRINCIPAL CONTRACTOR	SITE MANAGER	GIVEN BY
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The person inducted

Their details and the card that shows their skills for the job. Check the card, do not only note it.

CDM 2015 REG 15(7)

FULL NAME	EMPLOYER	TRADE OR ROLE
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CARD: CSCS, CPCS, ECS OR OTHER	CARD NUMBER	EXPIRES
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EMERGENCY CONTACT	THEIR PHONE	FIRST LANGUAGE, IF NOT ENGLISH
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Topics covered

Tick each one as it is covered. A topic that does not apply on this site is marked n/a.

CDM 2015 REG 13(4)(A) AND 15(9)

☐ Site rules and working hours	☐ Signing in and out
☐ Emergency procedures and assembly point	☐ Fire points and alarms
☐ First aiders and first aid kit	☐ Welfare: toilets, washing, drying, eating
☐ Traffic routes and pedestrian routes	☐ Restricted and permit areas
☐ The hazards on this site	☐ Asbestos information for the building
☐ RAMS for their work, briefed	☐ PPE required on this site
☐ Permits to work in use	☐ Reporting accidents and near misses
☐ Stop work if unsafe	☐ Housekeeping and waste
☐ Toolbox talks and briefings	☐ Who to ask

Anything else

Site-specific points, and anything the person asked.

Declaration

I have received this induction, understood it, and will follow the site rules and my RAMS.

SIGNED BY THE INDUCTEE	DATE	GIVEN BY	SIGNATURE
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PROJECT	DOCUMENT Site induction	REVISION	DATE	PAGE 1 of 2
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Everyone inducted on this site

SITE OR PROJECT	PRINCIPAL CONTRACTOR	REGISTER STARTED
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THE PRINCIPAL CONTRACTOR ENSURES A SUITABLE SITE INDUCTION IS PROVIDED: CDM 2015 REGULATION 13(4)(A). WHERE THERE IS NO PRINCIPAL CONTRACTOR, OR IT HAS NOT GIVEN ONE, THE CONTRACTOR GIVES IT: REGULATION 15(9)(A).

PROJECT	DOCUMENT Site induction	REVISION	DATE	PAGE 2 of 2
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