

WORK AT HEIGHT

Scaffold inspection report

INSPECTION CARRIED OUT FOR: NAME AND ADDRESS

SITE

SCAFFOLD OR PLATFORM: REFERENCE AND LOCATION

DESCRIPTION: TYPE, LIFTS, BAYS, LOADING CLASS

WHEN Before first use, every 7 days, after events Working platforms for construction work from which a person could fall 2 metres or more.	REPORT Before the end of the working period With every particular in Schedule 7, which the columns below follow.	COPY Within 24 hours To the person the inspection was carried out for.	KEEP On site, then 3 months At the site until the construction work is complete, then at an office for 3 months.
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Reason: I after installation or assembly, before use (reg 12(2)). 7 within every seven days (reg 12(4)). E after anything liable to affect its safety, such as severe weather (reg 12(3)(b)).

DATE AND TIME	REASON	LOCATION AND DESCRIPTION, IF NOT AS ABOVE	ANY MATTER THAT COULD GIVE RISE TO A RISK	ACTION TAKEN	FURTHER ACTION NEEDED	SAFE TO USE	INSPECTED BY: NAME AND POSITION	SIGNATURE	COPY GIVEN, DATE

WORK AT HEIGHT REGULATIONS 2005, REGULATION 12(2) TO (8) AND SCHEDULE 7

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